

# STATE PROCUREMENT OFFICE

## 2006 Training Schedule:

Issued: 11/22/2005

Minimum Class Size for all locations: 10  
Maximum Class Size for Bismarck Locations: 60

Cost: No charge

Presenter: Sherry Neas or Dillys Bach, ND State Procurement Office

Registration: Call 328-2683 or E-mail [infospo@state.nd.us](mailto:infospo@state.nd.us)

Fax 328-1615

- Notice of cancellations or substitutions before the workshop is appreciated.
- If you require auxiliary aids or services such as readers, signers, Braille materials, etc., please notify Human Resource Management Services seven days before the seminar.
- Visit the ND State Procurement Office web site to learn more about the Purchasing Professional Development Program, <http://www.state.nd.us/csd/spo/training-info/professional-dev-program.htm>

Date	Time	Class	Location
Dec. 7, 2005	8 am-4 pm	Level 3	Brynhild Haugland Room, State Capitol, Bismarck
Jan. 11, 2006	8 am-12 pm	Level 1	Peace Garden Room, State Capitol, Bismarck (Max. 18)
Feb. 8, 2006	8 am-12 pm	Level 2	Pioneer Room, State Capitol, Bismarck
March 15, 2006	8 am-4 pm	Level 3	Pioneer Room, State Capitol, Bismarck
April 5, 2006	8 am-12 pm	Level 1	Pioneer Room, State Capitol, Bismarck

May 17, 2006	8 am-12 pm	Level 2	Pioneer Room, State Capitol, Bismarck
June 8, 2006	8 am-4 pm	Level 3	Pioneer Room, State Capitol, Bismarck
August 15, 2006	8 am-12 pm	Level 1	Pioneer Room, State Capitol, Bismarck
August 15, 2006	12:30 pm- 4:30 pm	Level 2	Pioneer Room, State Capitol, Bismarck
Sept. 20, 2006	8 am-4 pm	Level 3	Brynhild Haugland Room, State Capitol, Bismarck
Oct. 4, 2006	8 am-12 pm	Level 1	Pioneer Room, State Capitol, Bismarck
Oct. 4, 2006	12:30 pm- 4:30 pm	Level 2	Pioneer Room, State Capitol, Bismarck
Nov. 2, 2006	8 am-4 pm	Level 3	Pioneer Room, State Capitol, Bismarck

### **TRAINING OUTSIDE THE BISMARCK AREA**

Employees outside the Bismarck area, please contact Linda Hanna at the  
State Procurement Office:

lhanna@state.nd.us.

Ph (701)328-2740

Classes will be scheduled in cities other than Bismarck as needed.